



APPInep E-newsletter article guidelines

The E-newsletter has a different structure and you can submit your article for one of the following sections:

• Articles corner

• Storytelling corner

• In the classroom

• Projects corner

• Reflection time

• Teacher Training

Theoretical article / essay:

- ✓ The article should be about 500 words.
- ✓ At the beginning of the article, the title should immediately precede the text.
- ✓ At the end of the article, the author's name and institution and/or APPI associate number should be clearly stated.
- ✓ Subtitles and bullet points may be used.
- ✓ All citations/references should be in endnotes and not in the text. Number endnotes sequentially with Arabic numbers. Endnote reference numbers should be placed at the end of the sentence.
- ✓ Articles should be submitted in an editable format (MS Office preferred, although other formats may be acceptable as well).

Practical article:

- ✓ The article should be about 200 words.
- ✓ At the beginning of the article, the title should immediately precede the text.

- ✔ At the end of the article, the author's name and institution and/or APPI associate number should be clearly stated.
- ✔ Language should be clear and plain.
- ✔ Subtitles and bullet points may be used.
- ✔ All citations/references should be in endnotes and not in the text. Number endnotes sequentially with Arabic numbers. Endnote reference numbers should be placed at the end of the sentence.
- ✔ Articles should be submitted in an editable format (MS Office preferred, although other formats may be acceptable as well).

Photos and illustrations:

- ✔ Up to 2 images per article may be submitted.
- ✔ JPEG format preferred, although other formats may be acceptable as well.
- ✔ Files should be sent as email attachments, not embedded in a text document or email.
- ✔ Photos should be big, bright, and sharp, with no timestamps or watermarks.
- ✔ Photos should be at least 300 dpi.
- ✔ Low-quality photos or out-of-focus photos cannot be used.

Submission dates:

- ✔ September Issue – submission date: 31st July
- ✔ March Issue – submission date: 28th February

Thank you for your contribution!